

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Industries and Commerce Department – Expenditure incurred from petty Contingency (Imprest amount) for meeting the expenditure of Rs.4,720/- towards Stationery & Non-stationery items for the use of the Prl.Secy/Secys from 16.11.2009 to 30.11.09 – Recoupment of imprest amount – Sanction – Orders – Issued.

INDUSTRIES AND COMMERCE (OP-II) DEPARTMENT

G.O.Rt.No. 757

Dated:15.12.2009.

Read the following.

1. Enclosed statement showing the details of expenditure incurred.

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ORDER:

Sanction is hereby accorded for an amount of Rs.4,720/- (Rupees four thousand seven hundred twenty only) towards recoupment of Petty Contingency (imprest) amount which was incurred on light refreshment and Purchase of Stationery and non-stationery items for the use of the Prl. Secy. & C.I.P./Secys from 16.11.2009 to 30.11.09 during November 2009 in the financial year 2009-10 as detailed in the Annexure enclosed to this order.

2. The amount sanctioned in Para 1 above shall be debited to the Head of Account “3451 – Secretariat Economic Services – 090 – Secretariat – 07 – Industries and Commerce Department – 130 – Office Expenses – 132 – Other Office Expenses”.

3. The Industries and Commerce (OP.II) Department shall draw the amount in favour of A.O. Finance (CCS) Department and pay the same to the drawing officer, Industries and Commerce Department.

4. This order does not require the concurrence of Finance Department as per rules/order in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

I. RANI KUMUDINI
SECRETARY TO GOVERNMENT (F.P.)

To
The Industries and Commerce (OP.II)
Claims Department (we)
The Deputy Pay and Accounts Officer,
Secretariat Branch, Hyderabad.
Sf/Sc.

// FORWARDED :: BY ORDER //

SECTION OFFICER

(P.T.O. for Annexure)

Annexure

Statement showing the expenditure incurred by the industries and commerce department from 16.11.09 to 30.11.09.

Sl.No.	Details of Expenditure	Amount
1	Expenditure towards Refreshments & non-stationery item charges for Rs. 180/- dt> 10.11.09, Rs.130/- dt. 9.11.09 , Rs.47/- dt.7.11.09, Rs.277/- dt:9.11.09 for the use of the Prl. Secy. to Govt.	634.00
2	Expenditure towards refreshments charges for Rs.60/- dt: 11.11.09, Rs.633/- dt:1.12.09 for the use of the Prl.Secy. to Govt.	693.00
3	Expenditure towards refreshments charges for Rs.105/- dt:17.11.09, Rs.85/- dt:19.11.09, Rs.108/- dt:25.11.09, Rs.55/- dt:26.11.09 , Rs.250/- dt: 25.11.09 for the use of the Prl.Secy. to Govt.	603.00
4	Expenditure towards Beetel Telephone Boss secretary system Adaptor Rs.900/- dt: 24.11.09 for the use of the Prl. Secy. to Govt.	900.00
5	Expenditure towards mineral water charges for the use of the Prl Secy. to Govt. for November 2009 B.No.308 dt; 1.12.2009.	180.00
6	Expenditure towards mineral water charges for the use of the Secy. to Govt. for November 2009 B.No.298 dt: 1.1.209.	420.00
7	Expenditure towards RPAD Charges Rs.20/- and Acknowledgement charges of Rs.200/- dt: 16.11.09 for use in the Tappals	220.00
8	Expenditure towards Power steering charges for Rs.150/- dt:18.11.09, Rs.120/- dt: 26.11.09 for the use of the Secy. to Govt.(FP)	270.00
9	Expenditure towards refreshments charges for Rs.250/- dt:20.11.09, Rs.20/- dt:20.11.09 for the use of the Prl.Secy. to Govt.	270.00
10	Expenditure towards refreshments charges for Rs.210/- dt:17.11.09 for the use of the dept.	210.00
11	Expenditure towards News paper charges for Rs160/- Dt: 1.12.09 for the use of the Peshi of Prl. Secy. to Govt.	160.00
12	Expenditure towards purchase of buckets B.No. dt: .11.09 for the use of the dept.	160.00
	TOTAL RS.	4,720/-

SECTION OFFICER